

BOARD OF TRUSTEES' MEETING  
LEXINGTON PUBLIC LIBRARY  
January 12, 2022

The regular meeting of the Board of Trustees of the Lexington Public Library was held in the Board Room of the Central Library on Wednesday, January 12, 2022, at 4:30 p.m. Lawrence T. Smith, Library Board Chair, called the meeting to order.

Board members present: Lynda Bebrowsky, Rania Belmadani, Mike Burke, Ralph Coldiron, Stephanie Nallia, Lawrence T. Smith, and Susan Wright. Advisory Board members present: Keith Bohart, Kimberly Brennen, Megan George, Laura Hatfield, Casandra Hockenberry, Louetta Hurst, James Inman, Rebecca Self, and Yajaira West

Library staff present: AnnaMarie Cornett, Chief of Staff; Heather Dieffenbach, Executive Director; Anne Donworth, Director of Development; Tonya Head, Director of Access and Strategic Initiatives; Kevin Imai, Director of Human Resources; Karen King, Finance Officer; Christopher Oakford, Executive Assistant; Paige Smith, Development Manager; and Clarissa Thomas, Director of Education

Also present: Lori Meister, Friends of the Library, and Cassidy Rosenthal, Stites and Harbison

Mr. Smith called the meeting to order.

Mr. Coldiron moved for approval of the minutes from the December 1, 2021, special called Board Meeting. Ms. Wright seconded and the motion carried unanimously.

Ms. King presented the Financial Report. As of the end of November 2021, the Library had total assets of \$18,399,000, up \$531,000 month over month and \$4,300,000 year over year. There was \$1,100,000 in liabilities and a fund balance of \$17,296,000, up \$118,000 over the prior month and \$4,100,000 over the prior year. Revenues for November were \$1,339,000 and expenditures were \$903,000, while for the year to date they were \$6,526,000 and \$4,706,000. This left a bottom line of \$1,819,000, which was \$956,000 under budget and attributable, in large part, to the continuing reduction in expenditure on personnel during the pandemic. Materials spending was \$51,000 over budget, typical for the time of year. Investments had not materially changed in the month of November. And from the Fund Balance a total of \$334,000 had been spent on the Village Branch, primarily on architectural services.

Ms. Donworth presented the Development Report. She began by highlighting the success of the 2021 Year End Giving campaign, which raised a total of \$18,366 from 106 donors, compared to just over \$10,000 from 104 donors the year before. She thanked Paige Halpin Smith, Development Manager, and Jonathan Francis, Marketing Manager, for putting together the campaign, and explained that for the first time the Library had

separated Year End Giving into two different appeals: one focused on children's education and one on workforce development, an initiative that had clearly worked well. She added that the Foundation's bottom line for November and December was \$62,636. She then informed the Board that work on the Village Branch capital campaign was ongoing and included meetings with potential donors and advocates. She concluded by thanking Lori Meister for her work as Chair of the Friends' Board. (Ms. Meister is stepping down after eight years. Her replacement is Mr. Rod Brotherton.) The Board joined Ms. Donworth in thanking Ms. Mesiter for her service.

Ms. Dieffenbach presented the Director's Report, beginning with an update on the Library's Covid situation in which she informed the Board that, following guidance from the CDC and the Kentucky Department for Public Health, the Library had reintroduced the requirement for staff and patrons to wear masks in all buildings. Next, she notified the Board of the recent deaths of two members of the Library's staff: Johnny Daniels and Jacques Campbell, and she drew the Board members' attention to the number of losses the Library community had suffered over the past year. She then provided some brief biographical details of the recipients of the 2021 service awards, in lieu of the annual awards dinner, and asked the Board to join her in thanking the members of staff for their work. (The people receiving service awards were Jennifer Murphy; Leslie Tate; Vickie Hale; Jeremy Midkiff; Rebecca Bruin; Naomi Clewett; Jackie Arakaki; Katie Camp; Heather Prichard; Bill Widener; Wayne Johnson; and Lori Poole.)

Mr. Smith presented the Chairman's Report. He notified the Board that next the Board meeting would be on February 9 at Central. He then thanked the three Advisory Board members (Keith Bohart, Kimberly Brennen, and Laura Hatfield), whose terms had already expired, or were about to expire. The Board thanked all three for their service.

Ms. Bebrowsky presented the Board Development Committee Report and brought forward two motions. First, that the Board approve the updated Ethics policy to bring LPL into line with the LFUCG Ethics Act. Mr. Burke seconded and the motion passed unanimously. Second, that the Board approve the Vaccine Mandate policy. Mr. Coldiron seconded and the motion passed unanimously. Ms. Bebrowsky then informed the Board that there were four vacancies on the Advisory Board to fill, and that the Board Development Committee would bring a list of recommended replacements to the February meeting.

Mr. Burke presented the Budget and Finance Committee Report and brought forward two motions. First, that the LPL FY 2022 budget be adjusted to include an increase of \$195,000 to \$482,000 to complete the repairs to the parking garage membrane in one go rather than two, allowing for a saving of approximately \$100,000. Second, that the Board accept the November Financial Report, as presented by Karen King. Ms. Wright and Ms. Nallia seconded respectively and both motions passed unanimously. Mr.

Burke concluded by confirming that he and Mr. Smith had reviewed the checks and procurement card statements for December with no questions and no issues.

There being no further business, the meeting was adjourned at 5:09pm.

Signed:   
Susan Wright, Secretary