

BOARD OF TRUSTEES' MEETING
LEXINGTON PUBLIC LIBRARY
November 8, 2023

A regular meeting of the Board of Trustees of the Lexington Public Library was held in the Board Room of the Central Library on Wednesday, November 8, 2023, at 4:30 p.m. Lynda Bebrowsky, Chair, called the meeting to order.

Board members present: Lynda Bebrowsky, Rania Belmadani, Ralph Coldiron, Casandra Hockenberry, Stephanie Nallia, and Yajaira West. Advisory Board members present: Elizabeth Adams, Craig Cammack, DeLaine Bender, Alex Garcia, Shawntaye Hopkins, Louetta Hurst, Hunter Porter, and Daryl Privott

Library staff present: AnnaMarie Cornett, Chief of Staff; Anne Donworth, Director of Development, Marketing, and Communications; Heather Dieffenbach, Executive Director; Tonya Head, Deputy Director; Rob Serrate, Finance Officer; Elizabeth Neher, Development Associate; Christopher Oakford, Executive Assistant; Rob Parmley, Director of Operations; Summer Russell, Data Analyst;; and Paige Smith, Development Manager

Others present: Rod Brotherton, Friends of the Library; Drake Staples, Stites and Harbison; Paula Sevigny, League of Women Voters.

Ms. Bebrowsky called the meeting to order.

Ms. Bebrowsky moved for approval of the minutes from the October 11, 2023 Board meeting. Mr. Coldiron seconded and the motion carried unanimously.

Ms. Donworth gave the Development report. The Foundation received a total of \$18,220.79 from 47 donors in October. Of that, \$16,575 was for the Marksbury Family Branch project and \$1,600 was unrestricted. Ms. Donworth confirmed that a new donor management software system was now in place that would allow for more segmentation in donation drives and solicitations, such as year-end giving. In addition, she informed the Board that Elizabeth Neher had created a fundraising training package for the Foundation Board. She concluded her report with an update on National Philanthropy Day at which Lexington Public Library recognized the James and Martha Brown Charitable Foundation for its support of the Marksbury project and nominated the Marksbury Family Foundation for overall Philanthropist of the Year in Central Kentucky, which it won.

Mr. Brotherton gave the Friends report. He began with a review of the October sale, which saw a 32% year-over-year increase in sales. In October, the Friends had 102 new memberships and 79 renewals, and they donated 300 children's books to William Wells Elementary School and 100 books to Bluegrass Community Technical College.

Mr. Brotherton also reported that the event at Rockhouse Brewing raised over \$1,200, and that over the Christmas break the Friends would make some changes to the Book Cellar to make it appear less crowded.

Mr. Serrate gave the financial statement. As of the end of September, the Library had total assets of \$21,583,000 and total liabilities of \$2,013,000, leaving a fund balance of \$19,570,000. General Fund revenues for September were \$1,521,000 and expenditures were \$1,410,000. In the Materials Fund, revenues, year-to-date, were \$681,000 and expenditures were \$851,000. Investments totaled \$12,620,000 and debt totaled \$14,456,000.

Ms. Dieffenbach presented the Director's report. She thanked Ms. Cornett for her work in coordinating the strategic plan community and staff meetings, remarking on the thoughtful and positive input provided by the taskforces. At the end of Ms. Dieffenbach's report, Ms. Hockenberry offered the Library staff her congratulations and thanks for their work in arranging for the early voting polls at the Eastside, Northside, and Tates Creek branches. Several other members of the Board echoed Ms. Hockenberry's sentiments.


Ms. Bebrowsky presented the Chair's report. She confirmed the date of the next meeting as December 13 and the location as the Central Library.

Mr. Coldiron presented the Building and Property Committee Report. He brought forward a motion asking the Board to authorize staff to look at the possibility of paying off the debt on the parking garage early. Ms. Nallia seconded and the motion passed unanimously.

The Board Development Committee did not meet in November.

Ms. Nallia presented the Budget and Finance Committee Report. On behalf of the committee, she brought forward a motion for the Board to approve the financial statement as presented by Mr. Serrate earlier in the meeting. Seconded by Ms. Hockenberry and approved unanimously. Ms. Nallia also confirmed that she and Ms. Bebrowsky had reviewed the checks and procurement card statements for September with two questions and no issues.

There being no other business, the meeting adjourned at 4:51 p.m.

Signed: 
Yajaira West, Secretary